

**Steps to be evaluated for the HOPE or Zell Miller Scholarship**

1. Complete the Georgia Student Finance Application (GSFAPPS) at <https://www.GAfutures.org>. This state application for HOPE and Zell Miller Scholarship creates a student record in our system to which academic eligibility information may be appended.
2. Graduate from an out-of-state high school - evaluations cannot be performed prior to high school graduation. (Accredited home study programs located outside of Georgia meet the regulatory definition of an eligible out-of-state high school).
3. Complete the Student Information section on page 1 of this form and submit it to your high school counselor
4. High school counselor completes page 2 of this form and provides your official final high school transcript
5. Mail the completed form, official final high school transcript(s), and official ACT or SAT test score report(s) as one package to:

Georgia Student Finance Commission  
Program Administration  
2082 East Exchange Place  
Tucker, Georgia 30084

**Background Information**

**Academic Rigor:** High schools must review the Georgia Department of Education’s (GADOE) website and the Academic Rigor course list to identify the rigor courses completed by students who graduated on or after May 1, 2015. Graduates of the class of 2015 must earn 2 full credits, the class of 2016 must earn 3 full credits, and the class of 2017 and beyond must earn 4 full credits from the rigor course list. Follow these steps to access the information:

1. Log onto [www.gadoe.org](http://www.gadoe.org) to view GADOE courses and descriptions.
2. Review and compare your high school courses to GADOE course numbers and descriptions, then identify the courses comparable to those found on the [Academic Rigor Course List](#).
3. List the number of academic rigor courses that corresponds to the requirement for each graduating class in the “Academic Rigor Course Information” section on page 2 of this form

**Calculation Method:** For HOPE or Zell Miller Scholarship purposes, the transcript must reflect the complete academic record of all core courses (English, math, science, social studies, and foreign language) taken during the 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grades to satisfy graduation requirements. GSFC will remove any additional points (added by the high school) from grades earned for Honors, Advanced Placement (AP), International Baccalaureate (IB), or Dual Credit Enrollment (DE) coursework and convert the grade to a 4.0 scale. AP, IB and DE core courses are then re-weighted by .5 points for grades of B, C, and D. Students must graduate before a calculation can be performed.

**Student Information**

Name (First, Middle, Last)

Date of birth	SSN	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
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Current address

City	State	ZIP Code
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Email Address	Phone
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Confirmation will be sent to the email address provided once the request has been fully processed.

**I authorize verification of the information provided on this form to Georgia Student Finance Commission.**

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

High School Information		
High School Name		
Address		
City	State	Zip Code
Graduation Date (no future dates)	CEEB Number (if applicable)	

High School Accreditation			
✓	Name of Accrediting Agency	Dates of Accreditation	
		Start	Expiration
	Cognia (formerly AdvancEd) **		
	New England Association of Colleges and Schools		
	Middle States Association of Colleges and Schools		
	Western Association of Colleges and Schools		
	Alabama Independent School Association		
	Southern Association of Independent Schools		

\*\* Southern Association of Colleges and Schools/North Central Association of Colleges and Schools/Northwest Accreditation Commission

Grading Scale and Weight Information	
Grading Scale	Course Weights (additional points added to final grade)
A =	International Baccalaureate (IB) =
B =	Advanced Placement (AP) =
C =	Dual Enrollment (DE) =
D =	Honors (H) =
F =	Gifted (G) =

Academic Rigor Course Information (complete Academic Rigor list found at <a href="http://www.GAfuture.org">www.GAfuture.org</a> )		
High School Course Name	Credit	Course Description

Certification	
Please sign below to certify that the information reported above and on any document or writing in connection with this application is true, correct, and complete. A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both. O.C.G.A. § 16-10-20, et seq.	
School Official Name and Title	
Signature and Date	
Email Address and Telephone	